**TEACHING ASSISTANT APPLICATION & CHECKLIST**  
**FOR THE 2017-18 ACADEMIC YEAR**

The Department of Feminist Studies at the University of California, Santa Barbara has a very limited number of Teaching Assistantships for the fall, winter, and spring quarters of the 2017-18 academic year.

To apply, complete and deliver the following: the UCSB Feminist Studies Teaching Assistant application, a cover letter (limited to one page), and curriculum vitae. **Consideration will be given to applicants who express knowledge and interest in feminist or LGBTQ studies, with first consideration to doctoral emphasis students and those who have held a successful Feminist Studies TAship in the past.**

If you have not taught for Feminist Studies before, please submit one letter of reference and one copy of your most recent ESCI.

Please submit all materials in person or via email to Crystal Carlos:

Department of Feminist Studies

4631 South Hall

University of California

Santa Barbara, CA 93106-7110

ccarlos@femst.ucsb.edu

**For first review consideration, all materials, including the letter of reference, should be delivered by May 25, 2017.**

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**Quarter(s) that you are applying to TA in Feminist Studies (check all that apply): \_\_\_ F\_\_\_ W \_\_\_ S**

**Have you been a TA in Feminist Studies before? \_\_\_ Yes \_\_\_ No**

**If yes, list course numbers and quarters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you a doctoral emphasis student in Feminist Studies? \_\_\_ Yes \_\_\_ No**

**PERSONAL INFORMATION**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle

Current Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Apt.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City State Zip Code

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACADEMIC INFORMATION**

Name of Home Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Faculty Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***The following section must be completed by the staff graduate advisor in your home department***

(This section is for reviewing purposes only; it does ***not***replace the mandatory home verification we must obtain to hire your student.)

**Name of Staff Graduate Advisor:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Ext.

**Name of staff contact person responsible for Eligibility Verification from Home Department and PPS Access (if different than above):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ext. E-mail

**Total # of service quarters\* (including current quarter):**\_\_\_\_\_\_\_\_

\*A “service quarter” is a quarter in which a student worked in either a Teaching Assistant, Associate In \_\_\_, Tutor, Remedial Tutor, or Reader title code. GradNet will indicate the number of service quarters a student has worked. You can contact the Graduate Division if you do not know how to access this information on GradNet.

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**Student’s current cumulative GPA:** \_\_\_\_\_\_\_\_\_

**Is this student in good academic standing and likely to be approved to work outside the home department (check one)?** \_\_\_\_\_Yes \_\_\_\_\_No

*I acknowledge that the student named above is applying to TA in Feminist Studies for one or more quarters of the 2017-18 academic year. The information I’ve provided is accurate to the best of my knowledge.*

Staff Graduate Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

Date

**REFERENCE INFORMATION**

The reference letter can be sent directly to the department or included in the application packet. The recommender’s signature must be on the seal.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Title/Department Institution

**Application Checklist:**

(Use this to help ensure your application is complete)

|  |
| --- |
| Application (pages 1 and 2) |
| Cover letter (limited to one page) |
| Curriculum Vitae  If you have not taught in Feminist Studies before, also include: |
| One letter of reference |
| One copy of most recent ESCIs (scored evaluations only)  **OR**  No copies of ESCIs because I have never worked as a TA at UCSB before  Use copies of ESCIs and letter of reference submitted with previous TA application |

**For first review consideration, all materials, including the letter of reference, should be delivered by May 25, 2017.**